**Student**

**Instructor**

**\_\_\_\_ Independent School District**

**Career & Technical Education Student Evaluation Form**

\_ **Training Site**

**Supervisor/Mentor**

**Course Career Prep Clinical Rotation Criminal Justice Dental Assisting Education & Training**

**PACE Pharmacy Tech STEM Vet Assisting**

**Instructions:** Using the identifying factors listed below, select the appropriate factor which best describes the trait of the student-learner.

Enter the corresponding number in the “TOTAL” column. Return the completed form to the instructor.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Student-learner**  **Traits** | **90-100**  **Outstanding** | **70-80**  **Better than Average** | **50-60**  **Average** | **30-40**  **Needs Much Improvement** | **TOTAL** |
| **Job Knowledge** | Good knowledge. Asks questions to gain understanding of job. | Moderate knowledge, can answer most questions. | Lacks knowledge of some phases of job. | Shows no interest in gaining knowledge of job. |  |
| **Quality of Work** | Thorough and exact in all respects.  Needs no supervision. | Usually thorough. Little supervision needed. | Sometimes thorough. Moderate supervision needed. | Not thorough.  Needs a lot of supervision. |  |
| **Initiative & Follow-Through** | Always finds what needs to be done and does it. | Seldom needs help or follow-up to complete routine work. | Often needs help or follow-up to complete routine work. | Needs constant supervision and follow-up help. |  |
| **Cooperation** | Continually promotes goodwill.  Cooperates fully. | Cooperates willingly when asked, and pleasant to deal with. | Cooperates reluctantly. | Uncooperative. |  |
| **Attitude** | Takes a keen interest in the work.  Takes initiative to learn. | Shows interest in work and has desire to learn. | Seems to enjoy work, but  is willing to “stand still”. | Seems to resent work;  has no desire to learn. |  |
| **Dependability & Attendance** | Very industrious, always reports to work. | Meets obligations with very little supervision, absence unusual. | Normal dependability, timely notification of absences. | Unavailable for work, chronically absent. |  |
| **Ability to get**  **along with people** | Tactful and understanding in dealing with people. | Usually poised, courteous, and tactful with people. | Sometimes lacks poise and understanding, seems indifferent. | Lacks tact and understanding in dealing with people. |  |
| **Personal**  **Appearance** | Always presents appropriate well- groomed appearance. | Usually has appropriate appearance. | Often neglects to take care of personal appearance. | Inappropriate appearance. |  |
| **Adaptability** | Learns quickly, is adept at meeting changing situations. | Adjusts readily to changing situations. | Makes necessary adjustments after instruction is provided. | Does not adapt to new situations after considerate instruction  is provided. |  |
| **Punctuality** | On time | Seldom tardy | Frequently tardy | Very often tardy |  |

**Comments:**

A=90-100 B=80-89 C=75-79 D=70-74 F=0-69 **TOTAL GRADE AVERAGE** 0

**MENTOR’S SIGNATURE:**

**Date**

*In order for this evaluation to be most effective, you are encouraged to go over it with your student-learner and help them make a plan for improvement.*

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